

Seniors Celebration Donation Guidelines



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Purpose

This funding recognises the valuable contribution that seniors make to Brisbane and its community life.

Donations are available to assist with the following activities:

- Social outings and bus trips for Brisbane seniors; or
- The cost of celebrations such as Christmas parties for Brisbane seniors.

Eligibility

These donations are available to clubs and groups providing activities for seniors. Seniors groups that are part of larger organisations can also apply.

The meeting location for organisations, clubs and groups must be within the Brisbane City Council Local Government Area to be eligible for this donation program.

The donation is not available for activities that have already taken place.

Only one application per individual club or group will be considered. However, multiple separate clubs or groups within the same organisation may each submit an application, provided the donation will be used for different activities. For example, an RSL with multiple sub-branches.

To be eligible, organisations, clubs and groups must have a current operational bank account in their own name.

Donation payments cannot be made to individuals or business accounts. If your club or group does not have a bank account you must arrange for a non-for-profit organisation to sponsor your activity and attach a letter to your application from the sponsoring organisation that confirms their willingness to support your activity.

Applications for donations will be prioritised as follows:

1. Organisations, clubs or groups run by seniors for the benefit of seniors
2. Community organisations, clubs or groups supporting seniors, or hobby and recreation organisations, clubs or groups that have a majority or all seniors members
3. Welfare services for seniors.

Amounts

The donation amount available for trips and celebrations depends on the level of demand for donations. Donations may range from \$150 to \$350 depending on the number of applications received.

The number of participants will also be considered in the allocation of donation amounts.



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Payment

Donations will be paid to successful organisations, clubs and groups by way of direct deposit electronic funds transfer to the applicant organisation's bank account.

Bank account details need to be provided on the application form, or the sponsor's bank account if one has been nominated. It is recommended that you consult with your Treasurer to confirm account details.

It is important that the correct account details are supplied to Council at the time of application. Any variation in BSB or bank account number from the submitted application will result in delays while new details are confirmed prior to payment being made.

Making application

You can apply for a donation online, send an application by mail, or hand deliver it.

1. Online applications

Council has an online application system which allows you to submit your application through Smartygrants.

To submit an online application to the Seniors Celebration Donation, go to brisbane.qld.gov.au and search for 'Community Grants'. You will find the Seniors Celebration Donation listed on this page, including a copy of the program guidelines and a link to the online application form.

The online application system will allow you to save, develop and print out your application before you submit it. Support material can also be attached to your online application.

2. Mailing or delivering an application

- Applications should be typed or hand written in block letters.
- Late and faxed applications will not be accepted.
- Applications may be mailed or hand delivered.

Postal address

Brisbane City Council
Community and the Arts Services
Grants and Sponsorship Team
GPO Box 1434
BRISBANE QLD 4001

3. Delivering an application - hand delivery address

Brisbane Square
Library & Customer Centre
Customer Service Counter
266 George Street
BRISBANE QLD 4000

To prevent any delays in receiving and processing your application before the closing date, please do not post or deliver to any other Brisbane City Council office, Lord Mayor's office or any councillor's Ward office.

If you need assistance with making an application, please call Brisbane City Council on (07) 3403 8888 and ask for the Grants and Sponsorship Team.